

Job Title and Location

Warehouse and Events Manager in Oundle (near Peterborough).

Job Type

Seasonal full time (May-October). Potential to progress into a full-time salaried role all year round.

About NewWave Events

NewWave Events were established in 2020 after the closure of a long-standing events company, Gable Events. Since starting in the pandemic, we've taken on Gable Events' previous clients as well as gaining new ones, and have built our own reputation from this. We provide corporate and charity events which consist of all kinds of indoor and outdoor team building events and evening entertainment. We specialise in Dragon Boat Racing and 80% of our summer events are dragon boat events. We currently have a small full-time office team and we employ over 50 part-time staff in the summer months. We are a modern, fresh and evolving team who are excited to welcome an additional member of staff. So, if you would like to be a part of a growing business and one of the UK's leading dragon boat events providers, take a look at the below and we'd love to hear from you.

Summary of the Job

We are looking for someone to work both in our warehouse and on our events during our summer event season. The role would be a mixture of warehouse days and event days each week and every day will bring new challenges and experiences. See below for details.

Hours

No one week will be the same but you will be required to work most weekends and approx. 2-3 week days per week. Hours will vary depending on the events but you would receive a calendar for each month 4 weeks prior.

Pay

Starting pay from;

- £10 per hour in the warehouse
- £100 per day on events
- £10 per hour towing
- Lunch provided on event days
- Depending on your experience, rates may be higher.

Warehouse

The warehouse role is to support and manage fundamental aspects of event logistics and delivery to ensure and maintain optimum standards and procedures.

The day-to-day warehouse role would consist of;

- Managing loading schedules and load/unload vans
- Picking up vans and other equipment needed for the week ahead
- Ensuring all vehicles are roadworthy and equipment is ready for use
- General upkeep of the boats

- Liaising with our office team to create your own scheduling, time management and arranging pick ups
- General operational planning to ensure attention to detail and efficiency
- May be asked to assist office staff on quieter days

Events

The events side of the job role is to work as part of our exceptional summer event team to ensure that all events are executed to an excellent standard in a safe manner and are a credit to the reputation of NewWave Events. This part of the job involves new people, locations and experiences every day as you deliver amazing events and create lifetime memories for our attendees and staff.

The day-to-day role on events would consist of;

- Driving vans and travelling with crew to different locations across the UK which includes early starts and late finishes
- Towing the boat trailers – training will be provided
- Working as part of a team to set-up and de-rig all event equipment
- There are lots of different roles on our event days so you would be trained in all of them and could be required to work in any of them on any event
- Roles include; Event Manager, Boat Marshal, Helm (steering the boats), Race Starter, Finish Judges.
- Providing excellent customer service to our clients whilst promoting NewWave Events and its corporate image
- Being health and safety aware and communicating with our on-site medics and rescue team throughout
- Managing other staff members on events
- Some events require over-night stays. In this case, food, accommodation and travel will be provided.

Desirable skills and experience

Full training will be given but the successful candidate may have the below qualities;

- Outgoing personality and confident in dealing with people at all levels
- Able to work alone and as part of a team
- Be a confident driver and capable of heavy lifting
- An interest in the events industry and enthusiasm to learn new skills
- Experience working in a fast-paced, hands-on environment
- Attention to detail and problem-solving skills
- Excellent organisational skills
- Able to carry out repairs and general maintenance or willing to learn
- Experience managing others
- Willing to work hard and contribute new ideas to the business

If you think you could be an asset to our team, please send your CV to info@newwave-events.co.uk and explain in the cover email why you think you'd be a good fit for us.

Visit www.newwave-events.co.uk and www.dragonboatevents.co.uk for more on us.